

**RICHARDS EDUCATIONAL CHARITY
Reg No 306787**

APPLICATION FOR A GRANT

Extract from the Trust Deed-

*“...the Trustees shall apply the income of the Charity in promoting the education (including social and physical training) of persons under the age of 25 years who are resident in the Parish of Silverton and **who are in need of financial assistance** by such means as-*

a) scholarships, exhibitions, bursaries, maintenance allowances or grants tenable at any school, university college of education or other institution of further education approved by the Trustees;

b) providing financial assistance, outfits, clothing, tools, instruments or books to assist their education (including music and other arts) to undertake educational travel, or to prepare for a profession, trade, occupation or service on leaving school university etc.

The Trustees have full power to make rules for these awards including the value, period of tenure, qualifications, method of ascertainment and selection of candidates.

The Trustees may consult with the local education authority over their general terms of action or on individual cases.”

The information in this form is required to allow the Trustees to assess whether a grant can be given and at what level. Award information is kept until the claimant is 25 years old. Signing the form allows the Richards Educational Charity to hold this information as detailed in our Privacy Policy. A copy of the Policy can be sent on request by enclosing a stamped address envelope.

**Applicants aged 18 years or over - apply on their own behalf.
Applicants under 18 – A Parent or Guardian should complete the form.**

Please ensure that you supply all the information required on the front and the reverse and add any other information which would be useful to the Trustees in making their decision.

Applicant's Full NameDate of Birth
Parents/Guardians Full Name Mr/Mrs/Ms.....
Home Address
.....
Post Code.....Telephone No.....
E-Mail.....

Nature of proposed or present course, activity, training scheme or job -

Description of items for which help is needed, **with costs detailed as accurately as possible.**

Additional information about this application which would be useful to the Trustees can be provided on a separate sheet of paper.

Please complete **ALL APPROPRIATE BOXES** giving amounts including the **Total Annual Income** below and use the blank space to provide additional information

Composition of the Household (please insert the appropriate numbers)

Adults		Children pre-school age		At school/college		Left school/college	
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Please include the amount of any of the following, please also specify yearly (Y) Monthly (M) or Weekly

Employment	£	Universal Credit	£
Child Tax Credits	£	Working Tax Credit	£
Housing Benefit	£	Council Tax Benefit	£
Income Support	£	Maintenance Payments	£
Investments	£	Other	£

Total Annual Income	£
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If other please provide full details:-

The Trustees prefer to pay suppliers of goods or services direct when possible.

Details of whom the cheque should be made payable :-.....

I confirm that I/the applicant is under the age of 25 years, normally resident in the Parish of Silvertown and in need of financial assistance in connection with my education, training or commencement of work as detailed above. (A parent/guardian should sign on behalf of an applicant under the age of 18.)

Signed.....(Applicant/Parent) Date.....

Print Name in full.....

Please return this form to one of the following:- The Richards Educational Charity C/O 5, Tuns Lane, Silvertown, EX5 4HY or 26, Hederman Close, Silvertown EX5 4HW.

Trustees. Rev Preb A MacDonald, Mrs J E Park, Mrs J Payne, Ms S Self, Mr J Ayshford, ,Dr M Thomas, Mr R J White & Mr G S Knowles. .